

St. Augustine High School
Mr. Duarte
Accounting
Syllabus

Course: Accounting

Teacher: Mr. Troy Duarte

Text: Accounting-Multicolumn Journal. Seventh Ed. Ross-Gilbertson-Lehman-Hanson.

Materials:

1. USB Flash Drive (1G Minimum).
2. Pocket folder.
3. Box of tissues.



Important: A USB flash drive is required in this course.

Course Description

This course will instruct the student in three different accounting procedures: proprietorship, partnership and corporation. Each type of business will be presented in a complete accounting cycle covering analyzing transactions, journalizing, posting, petty cash, financial statements, and adjusting and closing entries.

Objectives

Upon completion of this course, the student will master the following:

- Compute the basic accounting cycle
- Evaluate the basic accounting cycle for a business
- Formulate the basic account cycle
- Examine the basic accounting cycle

Grading Criteria:

Exams: 60%

Quizzes 30%

Assignments 10%

Final Project:

As proof of mastery of this course, student will have a final exam which will be composed of multiple choices, true and false and include an essay portion.

Schedule

First Semester

Week 01- Introduction

Week 02 Chapter 1: Starting a Proprietorship

Week 03 Chapter 2: Starting a Proprietorship: Changes that Affect Owner's
Equity

Week 04 Chapter 2: Economic Resources and Systems

Week 05-06 Chapter 3: Analyzing Transactions into Debit and Credit Parts

Week 07-08 Chapter 4: Journalizing Transactions

Week 08-09- Chapter 5: Posting to a General Ledger

Second Semester

Week 01-02- Chapter 6: Cash Control Systems

Week 03-04 Chapter 7: Work Sheet for a Service Business

Week 05-06- Chapter 8: Financial Statements for a Proprietorship

Week 07-08- Chapter 9: Recording Adjusting and Closing Entries for a Service
Business

Week 09 Review for Final